

Douglass Loop Farmers Market Rules and Regulations

Market Location

Douglass Boulevard Christian Church in the Highlands
2005 Douglass Blvd
Web: douglassloopfarmersmarket.org

Market Managers

Cindy Lamb 502-794-8237
Pamela Schildknecht 502-432-5565

Management

- The Douglass Loop Farmers Market is run by a committee of non-vendors. It is the responsibility of the market managers to enforce all market regulations.
- Violations by vendors of market rules and regulations will be recorded by the DLFM management and may lead to dismissal from the market without compensation for the remainder of the season, or in future market seasons.
- Fees for each season are due **no later** than the first market day of the season.
- All decisions made by the DLFM managers will be considered definite and final.

Legal Regulations and Certifications

- All vendors will adhere at all times to county and state regulations governing their products.
- All scales used to weigh products and goods must be certified annually by the Kentucky Department of Agriculture and deemed legal for trade.
- All appropriate licenses and certificates must be on file along with your application. It is your responsibility to maintain your licenses and insurance, and to abide by all state laws and regulations regarding the sale of your products. This includes home-based processing, micro-processing, and sampling certifications.

- All prepared food vendors must provide proof of commercial kitchen certification and be in compliance with Jefferson County Metro Health Department regulations. Certification can be obtained through the Metro Louisville Health Department.

Product Resale

- The purpose of resale is to enhance the availability of goods at the market, not to resell an item that another market vendor already offers.
- No more than 20% of non-vendor produced items shall be permitted.
- All vendors must ask permission before reselling any items.
- Preference will be given to processed food vendors who source their ingredients locally, and whenever possible, from other vendors at the market.
- Please inquire with market managers if any clarification is needed.

While at the Market

- Vendors will be fully set-up and prepared to sell their goods by no later than the established start time of **10am**. All vehicles will be out of the lot by 9:45 am.
- You will not be permitted to sell your products before the established start time.
- Vendors will contact the DLFM managers (call, text, email) to give proper notification when they cannot attend on a scheduled market day. Repeated failure to communicate your absence will result in losing your space and dismissal from future market seasons.
- Your farm/business name, along with all prices for any products sold, are to be clearly marked and visible.
- All vendors, their employees, guests, and representatives shall hold the market and the Church property harmless against all losses, accidents, and thefts. The materials, products, and vehicles associated with the market are the sole responsibility of the owners.
- Refer complaints from customers or other vendors to the DLFM managers.

Standards of Conduct

- You must be courteous, professional, and respectful to guests and other vendors. Be knowledgeable about your products and communicate clearly with customers how they are grown, produced, etc.
- Display your products in a sanitary, presentable manner. All prepared food items should be clearly labeled and dated with all ingredients listed.
- Leave your booth space clean and free of trash at the end of the day.
- No pets allowed in booth space.
- No smoking on market premises.

I have read and understood the market rules and regulations. If any questions or concerns arise, I will refer to the market managers.

Signed _____

Date _____